

LONG VALLEY CHARTER SCHOOL

BOARD AGENDA ITEM REQUEST

Name of Person Making Request

Date of Request

Mailing Address of Person Making Request

Phone Number

Topic for Presentation _____

Relevant Points: _____

What Would You Like The Board To Do? _____

In order for your topic to be placed on the meeting agenda, this form must be returned to the Executive Director's office no later than 7 calendar days prior to the next scheduled regular meeting.

Approved _____

Denied Reason _____

(i.e., late submitting, agenda full, confidential nature)

Executive Director's Signature

Date